United States Department of the Interior Bureau of Land Management 2850 Youngfield Street Lakewood, Colorado 80215 November 25, 2003

In Reply Refer to: 1530 (CO-951)(P)

EMS Transmission 11/25/2003 Instruction Memorandum No.CO-2004-015 Expires: 09/30/04

To: Center Office Managers

From: State Director

Subject: Review of Draft Real Property Manual 1530 and Real Property

General Operating Procedures Guidebook G-1530-1 DD: 01/05/04

The attached WO Information Bulletin No. 2004-033 transmits a draft Personal Property Manual and Guidebook. Please review and send your comments to Glenn Bessinger by January 5, 2004. If you have questions, Glenn's phone number is 303.239.3762.

Signed by Douglas M. Koza Acting State Director Authenticated by Don Snow EMS Operator

1-Attachment 1-WO IB 2004-033 (22 pp)

cc: All Field Office Managers CO-952